



We are looking for a

ACCOUNT PAYABLE ANALYST (M/F/D) for our legal entity in Bergamo, Italy

YOUR RESPONSIBILITIES:

- Payables bookkeeping according with IFRS and Italian fiscal laws
- Account for Agents' commissions
- Keeping track of all purchase orders, verifying and reconciling invoices
- Prepare weekly payment proposal to suppliers
- Preparation and submission of Intrastat monthly report
- Account reconciliation
- Support monthly and quarterly financial closing process

YOUR PROFILE:

- Holds a degree in the field of Accounting
- 2 years' experience in similar position
- Understanding of financial and accounting principles
- Very good Microsoft Excel skills
- Good knowledge of SAP is a plus
- Fluent in English and Italian, both written and spoken
- Strong problem solving and analytical skills
- Self-driven, independent worker and structured approach to work
- Ability to meet challenging objectives and deadlines in an efficient and effective way

SEDE DI LAVORO: Bergamo

Orario lavorativo: Full Time

La ricerca è rivolta ad ambo i sessi e l'inserimento sarà immediato presso la filiale sonnen di Bergamo.

Se interessato/a mandaci la tua candidatura completa di CV a info@sonnen.it.